



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

M. J. "MIKE" FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

February 28, 2000

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2000-56

TO: All UPS Agencies

FROM: Ronald S. Mitchell
Director

SUBJECT: Transamerica Life Companies Payroll Deduction Slot (MSW)

The Office of State Uniform Payroll has done a preliminary review of participation amounts for the miscellaneous vendors. In this review, we have found that Transamerica Life does not meet the participation requirements as set forth in the Payroll Deduction Rule. As a result, this vendor will lose their payroll deduction slot effective the first payday in July 2000. **All deductions for Transamerica Life will need to be stopped by agency payroll personnel by the first payday in July.**

Transamerica Life will send notification of this change to the employees affected by March 31, 2000. Employees will be offered the option to keep their current policy and make payments either through bank draft or invoice. As always, employees may also choose to drop the policy and/or pick up coverage through another eligible miscellaneous vendor.

If there are any questions about the notification sent from Transamerica Life, please contact Rosanne Kaufmann at (225) 935-2250. If you have any other questions, contact a member of the User Services Unit at (225):

Debbie Causey	342-5377	Karen Antoine	342-5354
Paula Rotolo	342-5357	Barbara Blankenship	342-5345

RSM:SKG/kmb

c: Rosanne Kaufmann, Transamerica Life